The Bare Essentials

The Bare Essentials is an introductory course aimed at the complete beginner getting over the fear factor. There are 12 to a class and 2 trainers to help make sure you get the support you need. Half way through the class there is a break for a cup of tea (or coffee) and a biscuit. The classes are very relaxed and there is always a lot of fun.

The class covers topics such as:

- Getting around the computer
- Sending Emails
- Finding stuff on the internet
- Using Microsoft Encarta
- Introduction to word processing using MSWord
- Viruses
- Broadband

Time: Monday 7pm – 9pm

Duration: 6 weeks

If this course could interest you or a relative please call to check out when the next course is running and its cost.

Beyond the Bare Essentials

Beyond the Bare Essentials provides the opportunity to learn more about what we can do with a computer. During this class we work with cameras and cd's specifically so that we can become confident in their use. Just like the Bare Essentials the classes consist of 12 with 2 trainers and there is a cup of Tea or Coffee at the half way mark!

The class covers topics such as:

- Understanding the digital camera
- Getting photos unto the computer and sorting them
- Using imaging software to do things such as - remove red eye, turn to old style etc.
- Emailing the photos after changing their size
- Making CD's of the photos to give to friends or take somewhere to get developed
- Using the photos to create Calendars, Newsletters, Cards etc
- The use of anti-virus software

Time: Monday 7pm – 9pm

Duration: 4 weeks

If this course could interest you or a relative please call to check out when the next course is running and its cost.